

NOT PROTECTIVELY MARKED

West Mercia Police are in receipt of an application for a new premises licence for a venue to be known as St Katherines Barn, Ledbury The application is for the sale/supply of alcohol. The applicant seeks to specify the designated premises supervisor as Lynn Jones - however it is understood that at this time she does not hold a personal licence.

West Mercia Police do not object to this application.

The applicant has put forward a series of statements to promote the licensing objectives, it is our view that these are not enforceable.

Therefore West Mercia Police has the following representations for steps to promote the licensing objectives:

1. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes (relevant to the licensing objectives) reported to the venue
- (b) any complaints (relevant to the licensing objectives) received
- (c) any refusal of the sale of alcohol
- (e) any visit by a relevant authority or emergency service

2. All staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Trading Standards. (All existing staff shall be trained within one month of the date that this condition appears on this licence. All new staff shall be trained within one month of taking up employment. All staff shall be re-trained twelve monthly thereafter. Training records shall be kept on the premises which shall show the name of the training course attended, the date of the training, the name of the person undertaking the training and shall be produced to the police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand

3. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any serving counter advertising the scheme operated.

These are the minimuym conditions West Mercia Police would wish to see applied to any premises licence granted to this location.

Regards

Jim Mooney - **on behalf of Ps 3456 Reynolds**

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